



**Meeting Minutes of the Corpus Christi School Board**  
November 17, 2016

**Present:**

Mike Methlie, President  
Stacey Pugsley, Vice President/TIP Chair  
Michelle Cho, Finance Chair  
David Kevane  
Katie Murphy, Principal  
Rick DaSilva, Facilities Chair  
Rick Buziak  
Jen Veenstra, Strategic Planning Chair

**Regrets:**

Kim Aquino  
Rosa Ziebell, Development Chair

**Guests:**

Jen Colgan(CCPG), Courtney Fuerch(K), Elaine Elliot(K)

**Call to Order & Opening Prayer**

- The meeting was called to order by Mike Methlie at 7:05pm
- Michelle Cho opened the meeting with a prayer.
- October 2016 minutes approved

**Faculty Report: Courtney Fuerch and Elaine Elliott**

- Slide show and read out on recent activities from K-8 classes.

**CCPG Report: Jen Colgan**

- Staff bonuses voted/approved for distribution during holidays(day after holiday concert)
- WAT results very positive(\$45-48K estimate)
- Book fair results look positive
- Crab Feed will be 100% online, plus Gibson Ct. candlelight dinner
  - Catalog also 100% online
- Seen decline in volunteerism for leadership positions and need for shadow roles
  - Will use various methods for outreach to fill positions

**Principal's Report: Katie Murphy, Principal**

(started with birthday cake for Katie)

- Connections edition released



- \$20K Valley Foundation for iPad lab funding(3<sup>rd</sup> iPad lab for school, total of 40 iPads per lab for full classroom coverage– essentially all classrooms have enough iPads or laptops now)
- Shared wish list format with CCSB – for release 1<sup>st</sup> week of January
- St Theresa’s use of our gym for a few events b/c of their gym physical plant issues
- Tuition reimbursement Weekend from Parish- \$900.00
- Held first information session (led by 1<sup>st</sup> grade parent: Ellie Catapusan)
- Secured architect for 1-4 room remodel
  - Will meet with teachers to discuss classroom needs specific to younger grades
  - Bid package will be assembled, released and then shared with CCSB
  - Discussion of new technology options for classroom
- WASC discussion: positive feedback; clarify difference of IOWA and STAR testing.
- *Katie will send 2 more chapters (methodology and data chapters) for our review.*
- Catholic Identity Factors – 4 survey questions reviewed for ratings with CCSB during meeting.

#### **Men’s Club report (Rick Buziak)**

- Crab feed planning underway; discussion for Gibson Ct. dinner led by Father Dan.
- XMAS Caroling will happen again, emceed by Steve Burke; date TBD
- Parish Picnic recap: break-even event
- Reminder to invite new dads to join CCMC

#### **Finance Report: Michelle Cho & Kim Aquino**

- Covered by Mike Methlie
- No unusual issues on budget YTD

#### **Development Report: Rosa Ziebell**

- Enrollment task force committee transition(headed by Lilian Buziak)

#### **Strategic Planning Report: Jen Veenstra, Mike Methlie & Michelle Cho**

- Trimester review of committee + updates(ALL)

#### **Buildings & Grounds Report: David Kevane**

- Simulation of disaster with parent pick-ups at school –date TBD
- Fall Walk completed 11/17
  - Gym light covers need to be adjusted
  - Neighbor funds provided for tree removal
  - Gutter/terrace roof repair is in queue(water backup)
  - Inspect flooring under computer lab
  - Discussed upper Park Blvd. – share email address of consulting firm to share our feedback and concerns. Next steps – consider

#### **TIP: Stacey Pugsley**

- News line updates done monthly(at end of month)



- Annual XMAS party for boards and staff
- XMAS bonuses are planned and teacher wish list
- Teacher of the month will commence in January
- Spring box lunch ideas(taco stand or home on the range service)
- Paypal button reminder for donations via CC website

**Mission Effectiveness (Stacey Pugsley)**

**Action Items:**

Next CCPG Meeting: Dec 12(David Kevane)

Next CCSB Board Meeting: Dec 14(Rick Buziak – meal and prayer)

*Respectfully submitted by David Kevane & Mike Methlie*